ANTICIPATED VACANCY NOTICE

POSITION(S): Psychologist (1.0 FTE Probationary)
POST DATE: June 1, 2020
TIME OF WORKDAY: 7:35 am to 2:50 pm
SALARY: Per the THFA Contract
QUALIFICATIONS: NYS certified School Psychologist
RESPONSIBILITIES: See attached list

Applications and email notes of interest are to be directed to: Melissa Layman, Human Resources Coordinator at mlayman@taconichills.k12.ny.us

1. Due Date: on or before June 10, 2020 at 12:00 Noon or until filled.

2. Questions regarding this position are to be directed to: John V. Gulisane, Elementary School Principal

NOTE: All employees hired must have electronic fingerprint clearance through the NYS Education Department prior to employment. A required fee of $100.25 must be paid by debit or credit card to the New York State Education Department.

Approved by Dr. Neil L. Howard, Jr., Superintendent of Schools
List of K – 12 Psychologist Duties

Assessments:  New Referrals to CSE, other CSE requests such as declassification Psychoed. Evaluations, Evaluations for ADHD (Summary of Conners) and other Mental Health issues (Rating Scales/Basc-2), Triennials, Social Histories, Classroom Observations, writing reports, sharing results with parents and staff.

Meetings:  CST, CSE, Section 504s, building level team meetings

FBAs/Generate Behavior Intervention Plans/ write Behavior Response Plans:  Lead role in FBA preparation. Work with teachers on how to collect data, how to write plan and monitor plan. Includes sharing ideas on whole class plans and interventions.

Create Draft IEP and 504 plans in Clear Track:  Psychologist prepares draft IEP in consultation with the sped teacher and assists school counselor with draft 504 plan.

Remove disruptive students from class/time out:  Crisis intervention to assist with restraint or removal of students whose behavior is a danger to self or others.

Individual Counseling:  Includes in-class psychological consultation or direct service, (e.g., circle of friends, guided play). Includes maintaining session notes.

Respond to Crises:  Suicidal commentary or gestures, violent writing or drawing, sexual behavior. Anything deemed a priority by principals. Usually requested to see student same day.

Liaison with outside agencies and therapists:  Sit in on CPS interviews; contact DSS, probation, attend School-Based Prevention Program meetings, liaison with mental health therapists, private practitioners, etc.

Assist teachers:  Help with remedial teacher screening, i.e., scoring, interpretation of scores, help teachers complete CST /CSE referral forms.

Assist in the CSE Referral Process:  Help teachers fill it out, track it, get it from place to place, get the documentation needed, get principal’s signature, make sure CSE office gets it.

Visit Preschools:  (Spring) Observe in-coming kindergarten CSE students with teaching team.

Respond to other teacher/parent requests for information and assistance.