

# Taconic Hills Central School District

73 County Route 11A, Craryville, New York 12521 518-325-2800

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## VACANCY NOTICE

*Summer Employment Opportunities for Taconic Hills Junior/Senior High School students*

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- POST DATE:** May 5, 2017
- POSITIONS:** Temporary, Part – Time IT Assistant (1-2 depending on schedule)  
Temporary, Part – Time Summer Cleaner (up to 4 depending on schedule)
- HOURS:** up to 8 hours per day for approximately 8 weeks
- ASSIGNMENT:** Information Technology/Computer Services  
Buildings and Grounds Departments
- RATE OF PAY:** \$10.00 per hour
- QUALIFICATION:** Current Taconic Hills student with working papers in Grades 9 – 12\* (2017 graduating seniors need fingerprint clearance\*\*).
- START DATE:** July 1, 2017

### PLEASE NOTE:

- 1. Applications and e-mail notes of interest are to be directed to:** Melissa Layman, Human Resources Coordinator at [mLAYMAN@taconichills.k12.ny.us](mailto:mLAYMAN@taconichills.k12.ny.us)
- 2. Due Date:** on or before May 18, 2017 at 12:00 p.m. or until filled.
- 3. Questions regarding the position are to be directed to:**

IT: John Dodds, Coordinator of Computer Technology (518) 325-2877  
B&G: Nick Smith, Director of Facilities II (518) 325-2881

\*Currently enrolled Taconic Hills Students, please see Paula Riscavage in the Guidance office.

\*\*All 2017 graduating seniors must have electronic fingerprint clearance through the NYS Education Department prior to employment. A required fee of \$102.00 must be paid by debit or credit card to the New York State Education Department.